

The regular meeting of the Oak Grove Multi-Municipal Compost Board meeting was held on Monday, February 24, 2014 at 9:00 am at the Schoonover Municipal Building with Mike Dwyer presiding.

### **Roll Call**

Board members present: Mike Dwyer, Brian Barrett, Lee Bower and Dick Vollmer.  
Alternates present: Cory Lyon, Stanley Whittaker.

Also in attendance: Patrick Calpin and Michele Clewell.

### **PennDOT Application to Lease Property**

Mike Dwyer reported that the official application was mailed to PennDOT on Friday, February 21, 2014 and that a thank you letter should be sent to the Monroe County Planning Commission thanking George B for help.

Mike Dwyer stated that we should track the application and contact Bruce mid-week. We hope to have an agreement in place by May 5, 2014.

Pat Calpin reviewed the maps that were submitted to PennDOT. Mr. Calpin stated that he will be in constant contact with PA DEP.

Mike Dwyer suggested that a public notice be placed in the Pocono Record informing the public that the lease application has been sent to PennDOT.

### **PA DEP Application Update**

Pat Calpin provided an update on the PA DEP application.

### **Treasurer's Report**

Mike Dwyer reported on behalf of Annette Atkinson that we are working on getting the necessary forms from ESSA.

### **Facility Improvements**

Mike Dwyer discussed preparing an RFP now for the site work that would include the electric and water in order to be ready once we get approvals from PennDOT. It was the consensus to prepare draft RFP's for the board to review.

Pat Calpin reported that he has kept Craig Todd of the Monroe County Conservation District informed as to what has been done to date.

Mike Dwyer suggested that a fence be constructed first and then the water and electric and then place the building and a 10x10 structure to house the well.

There was discussion as to whether or not Coolbaugh Township is interested in selling any of their machinery. Pat Calpin stated that he will contact Jim Frutchev and report at the next meeting.

Annette Atkinson joined the meeting at 9:20 a.m.

### **Open Items**

The composting board letterhead was reviewed. Individual leaf pick up schedules were briefly discussed.

### **Future Meeting(s)**

The next meeting will be held on Monday, March 10, 2014 at 9:00 am.

### **Adjournment**

Mike Dwyer made a motion to adjourn the meeting at 9:28 am. Brian Barrett seconded the motion. Motion passed 5-0.

Respectfully submitted,

Michele L. Clewell  
MST Secretary