

The Oak Grove Multi-Municipal Compost Board meeting was held on Monday, May 12, 2014 at Middle Smithfield Township Municipal Building at 9:03 a.m. with Mike Dwyer presiding.

Members present:

Lehman Township – Stan Whittaker, Alternate

Smithfield Township – Lee Bower, Brian Barrett and Steve Carey

Middle Smithfield Township – Mike Dwyer, Chairman, Annette Atkinson, Secretary-Treasurer, Cory Lyon, Alternate, Erin Groome

Consultant – Pat Calpin

### **Approval of Minutes**

Lee Bower made a motion to approve the March 10, 2014 minutes, Annette Atkinson seconded the motion. Brian Barrett and Steve Carey abstained from the vote.

Lee Bower made a motion to approve the April 21, 2014 minutes, Stan Whittaker seconded the motion.

### **PennDOT Application to Lease Property – Update**

Mike Dwyer announced that he had signed the lease agreement for the Oak Grove property last week and has sent it back to PennDOT. Mr. Dwyer said he is now waiting for PennDOT's signatures. Mr. Dwyer said that he had contacted Dick Lord with Sheeley Insurance Company.

Steve Carey made a motion to approve the lease agreement with PennDOT, Brian Barrett seconded the motion. Motion carried 5-0.

Mike Dwyer suggested putting the post sign back up at the Oak Grove site along with letters being mailed to all the local residents that surround the property. Annette Atkinson also suggested having Steven Natiello designing a website for the Compost facility along with a Facebook page. This would allow the townships to link the compost website to their township websites. Pat Calpin said that the cost for advertising was included in the grant funds along with the cost for signage.

A suggestion was made to look at the rates that Stroud Township charges their residents and consider doing the same at the multi-municipal compost site.

### **Correspondence – none**

### **Treasurers Report**

Annette Atkinson said that the ESSA account had been set up and some signatures were still needed to complete the paperwork. It was also suggested that funds need to be placed in the account so that bills could be paid.

The amounts that were suggested by each township were:

41% Middle Smithfield Township, \$10,075.00

31% Lehman Township, \$6,975.00

28% Smithfield Township, \$4,950.00

The municipalities can approve the deposits at their next supervisors meeting.

Mike Dwyer said that Lehman Township has not yet signed the Inter-municipal agreement. Lehman Township informed Middle Smithfield Township that they would not sign the agreement until the lease agreement had been signed. Pat Calpin said DEP will want copies of the signed agreement by each municipality.

### **Facility Improvements**

Cory Lyon informed the board that the first project that will need to be worked on is the chain-link fence and blocking off the trails. Mr. Lyon said he has the specs ready so that the bid process could start.

Steve Carey confirmed that the grant would reimburse the monies used before the grant was received. Pat Calpin confirmed this.

Cory Lyon said the mini barn could be pushed off to take longer to construct while waiting for funds. Pat Calpin suggested making a list to prioritize the order of what would get done first. Mr. Lyon explained that it would be easier to get all the work done at once if possible.

Mike Dwyer suggested setting up a revolving credit account for \$150,000 to get all the work done that would be needed to make the site complete. This account would then be paid for by the grant money when received. Pat Calpin said this could be a short term account. Mike Dwyer said the interest accrued would then come out of operations.

Pat Calpin announced that the next round for grants would be August 15, 2014. Mr. Calpin said he would start work for the grants around June. Mr. Calpin excused himself at 9:32am for another meeting.

Steve Carey made a motion to approve opening a revolving credit account in the amount of \$150,000 for the Oak Grove Multi-Municipal Compost Site. Annette Atkinson seconded the motion, motion carried 5-0.

Steve Carey made a motion to allow Cory Lyon to start the process for bidding of the chain link fence. Annette Atkinson seconded the motion.

Cory Lyon confirmed that the landscaping of the property will be a part of the grant.

Annette Atkinson made a motion to have Cory Lyon start the bid process on anything that is not a part of Costars. Brian Barrett seconded the motion, motion carried 5-0.

The next meeting will be held on June 9, 2014 at 9:00am.

### **Adjournment**

Steve Carey made a motion to adjourn the meeting, Brian Barrett seconded the motion. Meeting adjourned at 9:40am.

Respectfully Submitted By,

Erin Groome  
Public Works Coordinator