

The regular meeting of the Oak Grove Multi – Municipal Compost Processing Board meeting was held on Monday, June 09, 2014 at 9:00 a.m. at the Schoonover Municipal Building with Mike Dwyer presiding.

Members present:

Middle Smithfield Township – Chairman Mike Dwyer, Secretary-Treasurer Annette Atkinson, Alternate Cory Lyon and Recording Secretary Michele L. Clewell

Smithfield Township – Steve Carey, Lee Bower

Lehman Township – No one present

Consultant – Was not present but spoke to Cory Lyon prior to the meeting via telephone

Public – Mitchell Marcus

Approval of Minutes

Steve Cary made a motion to approve the May 12, 2014 minutes. Lee Bower seconded the motion. Motion passed 4-0.

PennDOT Application to Lease Property Update

Mike Dwyer stated that in order to submit the PennDOT lease for property a Certificate of Insurance for the property was obtained through Middle Smithfield Township's insurance company; Sheeley Insurance and sent to PennDOT.

Insurance

Mitchell Marcus recommends that Environmental Impairment Liability insurance for the compost site be obtained and he contacted Dick Lord of Sheeley Insurance Company. Mike stated that this is a separate board and he will speak to Dick Lord.

Correspondence

Mike Dwyer reported that the grant application has been sent to PA Recycling Technical Assistance Application (through PA DEP, the Governor's Center for Local Government Services and PSATS provide technical assistance, up to \$7,500 to local governments selected to participate in the program.

Treasure Report

Annette Atkinson reported that monies received from Middle Smithfield Township and Lehman Townships' have been deposited at ESSA. Steve Carey stated that Smithfield Township sent their money after the last meeting. Ms. Atkinson stated that she will speak with Ray Wolfe and email everyone.

Annette stated that ESSA is reviewing the paperwork with regard to the Line of Credit. Steve Carey stated that once the grant money is received then the LOC would be paid off.

Facility Improvements

Specifications for Fencing and Pre-Cast Wall Bids – Cory Lyon reported that Middle Smithfield Township Engineer, Fred Courtright, P.E. looked over the specs for the pre-cast wall and fencing and hopes to have the specifications soon in order to advertise the bids.

Cory Lyon reported that the screener has been moved to the bottom of the site and screening will begin tomorrow (June 10, 2014).

Mr. Lyon also reported that the trails are blocked off with boulders from the pit. Haven't had any problems with trespassing. Steve Carey stated that no trespassing signs should be put up at the site as

well. Cory Lyon stated we can go somewhere and have them printed. Mr. Carey suggested that the Board's logo and the three township's name be printed on the sign.

Cory Lyon stated that he spoke to Columbia Gas regarding their right-of-way and asked them about putting up fencing and gating. The Representative from Columbia Gas was in agreement with the request.

Zoning Permit - Mike Dwyer stated that he spoke to Shawn McGlynn, Middle Smithfield Township Zoning Officer regarding what the requirements are. Mr. Dwyer explained that under Middle Smithfield Township Zoning Ordinance, a land development plan is required; however, once the application is completed the zoning officer will deny the application and it will go before the Middle Smithfield Township board of Supervisors and they will waive the land development requirement. The zoning officer can then issue a permit.

New Business;

Request for Proposals for the OGMMCPB Solicitor, Engineer and Auditors – Mike Dwyer stated that we have been using our own solicitor as well as the other 2 townships and this Board should have separate representation. Mike Dwyer made a motion authorizing and directing Michele Clewell to advertise RFP's for a Solicitor, Engineer and Auditors. Annette Atkinson seconded the motion. Motion passed 4-0.

Other Business

Steve Carey asked Cory Lyon if he needs help at the site. Mr. Lyon stated that he has one employee to do the work but will let him know.

Adjournment

Mike Dwyer made a motion to adjourn the meeting at 9:30 a.m. Steve Carey seconded the motion. Motion passed 4-0.

Next Meeting is scheduled for July 14, 2014.

Respectfully submitted,

Michele L. Clewell
Recording Secretary, OGMMCPB
June 9, 2014

