

The regular meeting of the Oak Grove Multi-Municipal Compost Processing Board was held on Monday, July 11, 2016 at 10am at the Schoonover Municipal Building with Mike Dwyer presiding.

Members present: Mike Dwyer, Annette Atkinson, Brian Barrett and Stanley Whittaker. Also present; MST Public Works Foreman Cory Lyon, Pat Calpin and MST Secretary Michele L. Clewell.

### **Pledge of Allegiance**

### **Meeting Called to Order**

### **Approval of Minutes**

Annette Atkinson made a motion to approve the April 11, 2016 minutes. Mike Dwyer seconded the motion. Motion passed 2-0. Brian Barrett and Stanley Whittaker abstained from voting as they were not at the April meeting.

### **Solicitors Report**

None

### **Engineers Report**

None

### **Treasurers Report**

#### Payables

None

### 2015 Audit Update

Upon the recommendation of Dale Kirk, CPA; Brian Barrett made a motion to ratify the capital expenditures depreciation threshold to \$2,500.00. Stanley Whitaker seconded the motion. Motion passed 4-0.

### Grant Updates

The PA DEP grant awarded in 2014 in the amount of \$127,045.00 has now been closed out.

PA DEP provided the award agreement for the grant awarded on June 4, 2016 for the turner and black top in the amount of \$247,866.00. Brian Barrett made a motion to accept and authorize Mike Dwyer to sign the agreement. Annette Atkinson seconded the motion. Motion passed 4-0.

### Budget Work Session

Mike Dwyer made a motion to hold a budget work session on Monday September 12, 2016 at 10am. Annette Atkinson seconded the motion. Motion passed 4-0.

### **Facilities Report**

Cory Lyon reported that the grading to the site has been completed and is ready for blacktop. The shed is in place and the well pump and pressure tank are ready. The electric service is expected to be run in the coming weeks.

Permits to commercial businesses have been steady. The yardage is consistent and they have to empty the bins at least two times a week. The grapple truck has been utilized to move material from the top of the site to the bottom.

Mike Dwyer stated that MST is charging the \$10 loading free for private community entities that use the material for HOA/POA owned properties within their private development.

Cory provided a copy of the January 1-June material list.

Pat Calpin reported that he is trying to get an answer from PA DEP as to when the next grant round is but he is not getting any answers as of yet.

Mr. Calpin stated that Delaware Water Gap Borough is still interested in joining the "OGMMCPB".

Pat Calpin stated that next year (2017) is when "OGMMCPB" will apply for grants from PA DEP in order to be awarded in 2018. He stated that he believes that Lehman Township is up for a grant this round.

### **Old Business**

None

### **New Business**

Michele Clewell asked Brian Barrett for clarification as to who from Smithfield Township represents sit on the Oak Grove Board. Mr. Barrett stated that he and Lee Bowers are the members and Mr. Lovenheim is the alternate member.

### **Public Comment**

Stanley Whittaker asked about the budget. Mike Dwyer stated that in 2016 everyone's contribution was cut in half. Costs for prior years were startup expenses, now we are just covering one day a week and some site improvements. Cory Lyon stated that it will get busier, but there is no way to know when that will be.

### **Next Meeting**

September 12, 2016 at 10am, budget work session

October 10, 2016 at 10am

**Adjournment**

Stanley Whittaker made a motion to adjourn the meeting at 10:43 am. Annette Atkinson seconded the motion. Motion passed 4-0.

Respectfully submitted,

Michele L. Clewell