

A special meeting of the Oak Grove Compost Processing Board was held on Monday, September 14, 2015 at the Schoonover Municipal Building with Mike Dwyer pending.

Members present: Mike Dwyer, Annette Atkinson, John Sivick and Brian Barrett. Also present: OGMMCPB Solicitor Donald Petrille, Esq., MST Public Works Foreman Cory Lyon, consultant Pat Calpin and MST Secretary Michele Clewell.

Call meeting to order and Pledge of Allegiance

Approval of Minutes

Brian Barrett made a motion to approve the July 24, 2015 minutes. John Sivick seconded the motion. Motion passed 4-0.

Ms. Atkinson excused herself from the meeting as she had a prior appointment.

Solicitors Report

Attorney Petrille stated that he has had discussions with MST Solicitor Michael Gaul, Esq., regarding the National Joint Powers Alliance (“NJPA”) in order for the Board to purchase the 203 2680 CAT “Beast” Grinder. Mike Dwyer stated that Attorney Gaul was going to contact Smithfield and Lehman Townships’ Solicitors as individual counsel letters are required as part of the purchasing documents.

Attorney Petrille stated that the Board will be the borrower with each township backing the loan. A letter will also be required from Attorney Petrille as the solicitor for the Board.

There was discussion regarding the draft resolution that MST Solicitor Michael Gaul prepared and the OGMMCPB members asked that a copy be forwarded to them. Ms. Clewell stated that she would send the draft resolution to their attention.

Engineers Report

None

Treasurer Report

Payables – John Sivick made a motion to approve the payables in the amount of \$103,538.25. Mike Dwyer seconded the motion. Motion passed 3-0. (Ms. Atkinson was not present for the vote)

Participant 2015 Share; 50% for Operations - Mike Dwyer stated that he does not believe that the Board needs to budget the whole percentages of contributions for the following year.

Mike Dwyer suggested that (2) scheduled payments for each municipalities share be implemented in 2016. Everyone agreed with Mr. Dwyer’s suggestion for 2016.

There was discussion regarding the payment of bills in a timely manner as the Board now meets every three months. Attorney Petrille stated that the Board can authorize payment of monthly bills and place a cap on the dollar amount; if the bill goes over the approved cap then Board approval would be required. It was suggested that this be done through email; Attorney Petrille stated that he will research and report back to the Board.

There was also a suggestion that any bill can be paid providing that it does not exceed 25% of the budget for its line item, but if a payable goes above the 25% then a special meeting would be called in order for the Board to approve at a public meeting. Mike Dwyer stated that the 2015 budget expenses are \$22,000 per quarter.

Schedule 2016 Budget Work Sessions – Mike Dwyer stated that between now and October 1, 2015 a status report will be submitted to the Board for their review (via email). John Sivick made a motion to schedule a budget work session for Monday, October 19, 2015 at 10am. Mike Dwyer seconded the motion. Motion passed 3-0.

Facility Improvements

Cory Lyon explained that the National Joint Powers Alliance (“NJPA”) is an agency not unlike COSTARS, however, NJPA allows for used and newly equipment. Attorney Petrille stated that he will speak to MST Solicitor Michael Gaul.

Cory Lyon reported that brush is being dropped off continuously.

Mr. Dwyer stated that MST will begin leaf pickup in private communities, providing they have created a designated location for said pick up. John Sivick stated that Lehman is also doing leaf pickup in communities, however only one community has signed up for these services; Pine Ridge.

The March – August 2015 reports were provided to the Board members for their review.

Pat Calpin stated that the 904 Incentive Grants are due and the 902 grants dates are pushed back to possibly November 1, 2015 due to the lack of a state budget.

Cory Lyon suggested that an article be given to the press regarding the leaf drop off for the Oak Grove site.

Annette Atkinson re-joined the meeting.

Public Comment

Gregory Duncan, P.E., Jerry Jameson and Timothy Edinger, P.E. of T & M Associates were present to inform the individual supervisors of their professional services that range from engineering, stormwater management, ecological & habitat assessments to grant writing. T & M Associates is a large firm with over (20) offices in (6) states that represent municipalities in Monroe County and the Lehigh Valley area.

Mike Dwyer asked about the PA DEP MS 4 mandate that MST just received. Mr. Duncan stated that over a (2) year period you should budget at a minimum \$20,000. No action taken.

Adjournment

Brian Barrett made a motion to adjourn the meeting at 10:59 a.m. Mike Dwyer seconded the motion. Motion passed 4-0.

Respectfully submitted,

Michele L. Clewell
MST Secretary
September 14, 2015