

The regular meeting of the Oak Grove Multi-Municipal compost Processing Board was held on Monday, October 17, 2016 at 10am at the Schoonover Municipal Building with Mike Dwyer presiding via conference call.

Members present: Mike Dwyer, Annette Atkinson, Brain Barrett, Stanley Whitaker and Cory Lyon. Also present; OGMMCPB Consultant Pat Calpin, MST Budget & Finance Manager Raymond Wolfe and MST Secretary Michele Clewell.

Approval of Minutes

Michele Clewell explained that the September 12, 2016 meeting was advertised as a budget work session not a regular meeting, therefore minutes could not be approved.

Facilities Report

Pat Calpin stated that DEP Grant rounds for next year are still at a standstill as the legislatures are moving grant funds into other programs. He stated that our state legislators should be contacted. Due to no grant monies being issue in 2016, Oak Grove will move to 2018.

Prior to excusing himself from the meeting, Mike Dwyer made a motion to offer and approve the same budget for 2017 as 2016. Stanley Whitaker seconded the motion. Motion passed.

Monthly Oak Grove Product Report; Brit Case of PA DEP conducted an inspection of the site as well as the equipment. Mr. Case told Cory Lyon that the "Board" should apply for a trammel during the next round of PA DEP grants.

Treasurers Report

Projections for 2017 will not change with the exception of the labor costs.

2015 Audit; Brian Barrett stated that the financials look good and the line items in the financials are explainable and in good order for an operation of this size.

Payables; None

Solicitors Report

None

Engineers Report

None

Old Business

None

Old Business

East Stroudsburg Borough; Cory Lyon stated that he will gather information in order to provide a fee schedule that the OGMMCPB will charge for the remainder of 2016 for recycling and composting, yard and leaf waste.

Attorney Petrille has provided a draft of the "Agreement for Services" in order for the "Board" to review and comment on.

Stanley Whitaker asked if East Stroudsburg Borough will be using our site to recycle and composting the material. Cory Lyon said no, we will take our equipment and two MST employees to them in order to grind their material. Mr. Whitaker asked about insurance and if it is in the policy to cover the equipment and employees off site. Pat Calpin stated that the umbrella portion of the coverage will cover this service. Michele Clewell stated that she will verify with the insurance company and solicitor.

Stanley Whitaker made a motion to forward the agreement as written and the fee schedule to the OGMMCPB Solicitor in order to present it to the East Stroudsburg Borough Manager and Solicitor. Cory Lyon seconded the motion. Motion passed.

Delaware Water Gap Borough; Pat Calpin and Cory Lyon both agree that for the remainder of 2016 their fee will be \$500.00. Stanley Whitaker made a motion to forward the agreement as written and the fee schedule to the OGMMCPB Solicitor in order to present it to the Delaware Water Gap Borough Manager and Solicitor

2017 Fee Schedule; Cory Lyon stated that by the second week of November he will have a draft 2017 fee schedule and will forward it to the "Board" for review.

New Business

Meeting Date and Time of the January 2017 Meeting; Annette Atkinson and Stanley Whitaker made a motion to advertise the January 9, 2017 10is meeting. Stanley Whitaker seconded the motion. Motion passed.

Public Comment

None

Adjournment

Brian Barrett made a motion to adjourn the meeting at 10:40am. Annette Atkinson seconded the motion. Motion passed.

Respectfully submitted,

Michele L. Clewell
Recording Secretary to the OGMMCPB
October 17, 2016

