

A special meeting of the Oak Grove Multi-Municipal Compost Processing Board was held on Monday, November 9, 2015 at 10am at the Schoonover Municipal Building with Mike Dwyer presiding.

Members present: Mike Dwyer, Annette Atkinson, John Sivick and Lee Bower. Also present MST Public Works Foreman Cory Lyon, consultant Pat Calpin and MST Secretary Michele L. Clewell.

Call meeting to order and Pledge of Allegiance

Approval of Minutes

John Sivick made a motion to approve the September 14, 2015 minutes. Mike Dwyer seconded the motion. Motion passed 4-0.

Solicitors Report

None

Engineers Report

None

Treasurers Report

Payables – John Sivick made a motion to approve the payables in the amount of \$867.50. Mike Dwyer seconded the motion. Motion passed 4-0.

2016 Budget – Mike Dwyer stated that there are no significant expenses expected for 2016, therefore each municipalities share is ½ the amount compared to the prior year. John Sivick made a motion to approve the budget. Lee Bower seconded the motion. Motion passed 4-0.

2003 Beast Grinder

- a. Resolution 2015-1; Authorizing Acquisition of a Used 2003 Bandit 2680 Beast by Oak Grove Multi-Municipal Compost Processing Program via, as a Lessee under a Lease purchase Agreement, as a Co-Lessee, Along with the Township of Middle Smithfield, The Township of Smithfield and the Township of Lehman as Co-Lessees, with Susquehanna Commercial Finance Inc., as Lessor to Finance the Program's Acquisition – Mike Dwyer made a motion to approve and sign Resolution 2015-1. John Sivick seconded the motion. Motion passed 4-0.

- b. Approval to Enter Into Contract with Susquehanna Commercial Finance, Inc., - John Sivick made a motion to approve entering into a contract for the purchase of the 2003 CAT Beast Grinder from Susquehanna Commercial Finance, Inc. Lee Bower seconded the motion. Motion passed 4-0.

- c. Authorize Chairman of the OGMMCPB to Execute Financial Documents – John Sivick made a motion authorizing the chairman to sign the financial documents on behalf of

the OGMMCPB for the 2003 CAT Beast Grinder with Susquehanna Commercial Finance, Inc. Lee Bower seconded the motion. Motion passed 4-0.

Update on Grants

Mr. Calpin stated that he and Cory Lyon met with Berit Case of PA DEP regarding the 902 Grant Pat Calpin provided a portion of the grant application titled "Financial/Work Completion Data as well as advertising inserts that will be made part of the application submitted to PA DEP.

Mr. Calpin recommended adding an educational component to the grant in order to get the word out about the facility and encourage them to use it. Mr. Calpin stated that a price on the mailer is required in order to submit the cost with the grant application but he also stated it is not a requirement to mail it out. It can be posed at each municipal building, and website.

Mike Dwyer suggested that if each township credited their share of the Oak Grove portion, they could put it in their municipal newsletters and bill back the cost to Oak Grove. Mr. Calpin suggested that copies of the flyers be made and if anyone wants them they can be obtained at each township building.

Annette Atkinson stated that if Mr. Calpin could forward the digital copy of the write up that would be inserted into a newsletter, she would contact the printer for the costs. Middle Smithfield Township normally sends a newsletter with its tax bills. Pat Calpin asked for the information by the end of the week in order to meet the grant application deadline.

Mr. Calpin stated that PA DEP was very complimentary and believes that Oak Grove will be awarded the grant.

Lee Bower stated that he will forward Smithfield Townships proof of publication and signed ordinance to Michele Clewell who will then forward it to Pat Calpin.

Old Business

None

New Business

Cory Lyon reported that the training on the CAT Beast Grinder has been completed.

Mr. Lyon also advised that the facility has compost and it is ready to be acquired. With the board's permission, Mr. Lyon requested that we advertise to commercial operators that compost is read for a fee. We need to make room what the new material that is being made with the leaves that are currently being made.

Mike Dwyer asked Pat Calpin to put a narrative together in order for each township to go to the private communities.

Pat Calpin stated that each township must place a public notice in the paper; once a week for four consecutive weeks regarding the processing equipment and he will require the proof of publication with the total costs.

Public Comment

None

Next Meeting

John Sivick made a motion to cancel the December 14, 2015 meeting and re-schedule it to January 11, 2016 at 10am. Lee Bower seconded the motion. Motion passed 4-0.

Adjournment

Mike Dwyer made a motion to adjourn the meeting at 10:30 am. Lee Bower seconded the motion. Motion passed 4-0.

Respectfully submitted,

Michele L. Clewell
MST Secretary
November 9, 2015