

The regular meeting of the Oak Grove Multi-Municipal Compost Processing Board was held on Monday, September 12, 2016 at 10am at the Schoonover Municipal Building with Mike Dwyer presiding.

Members present: Mike Dwyer, Annette Atkinson, Brian Barrett, Lee Bowers, Dick Vollmer and John Sivick. Also present; MST Public Works Foreman Cory Lyon, OGMMCPB Consultant Pat Calpin and MST Public Works Assistant Karen Stapleton.

### **Pledge of Allegiance**

### **Meeting Called to Order**

### **Approval of Minutes**

Brian Barrett made a motion to approve the July 11, 2016 minutes. Lee Bowers seconded the motion. Motion passed 2-0.

### **Solicitors Report**

Mike Dwyer stated that we may need to get the solicitors involved on a later date with another other township joining OGMMCPB.

### **Engineers Report**

Pat Calpin reported that he is still is not getting an answer from PA DEP as to when the next grant round is.

### **Treasurers Report**

#### Payables

Mike Dwyer stated that we had normal payables, payroll and electrical costs nothing extraneous.

#### Budget Work Session

Mike Dwyer stated that we have collected a 50% payment from each municipality through to September. The way the facility is running we will only need to collect a 25% payment for the rest of the year. Only 75% for the year opposed to 100%.

John Sivick made a motion to collect a 25% payment for the rest of the year and that each municipality is invoiced as such. Brian Barrett seconded the motion. Motion passed 6-0.

Cory Lyon stated that East Stroudsburg is interested in having us grind for them as a service. They are presently bidding out and using a NJ company costing them \$32k a year to grind their yard debris on a per yard basis. An Inter-government Agreement between Oak Grove and East Stroudsburg needs to be drawn up.

John Sivick made a motion to direct the Oak Grove solicitor to draft an inter-governmental agreement between Oak Grove and East Stroudsburg. Annette Atkinson seconded the motion. Motion passed 6-0.

Mike Dwyer brought up that Delaware Water Gap (800 residents) wanted to join OGMMCPB. Discussion involved seats on the board, do they need to go back to original start up fees and pro-rate reimburse to the existing municipalities based on population percentages.

Dick Vollmer asked if we can just provide Delaware Water Gap and East Stroudsburg with a service, without being on the board.

Pat Calpin suggested that the money received be placed into a new account we open up for equipment replacement and repair. This demonstrates sustainability, which is good for grants.

Dick Vollmer made a motion to provide Delaware Water Gap and East Stroudsburg with a service, without being on the board. John Sivick seconded the motion. Motion passed 6-0.

### **Facilities Report**

Cory Lyon provided a copy of the materials list of product in and product out. He reported that the facility is very active. The shed is in place and the well pump and pressure tank are ready. Met-Ed ran the electrical wires but we haven't been able to build a trench yet. Do not foresee the blacktop being done this fall.

### **Old Business**

Pat Calpin stated that next year (2017) is when "OGMMCPB" will apply for grants from PA DEP in order to be awarded in 2018. He stated that he believes that other Townships are up for a grant this round and to start preparing.

Mike Dwyer stated that we have gotten requests to improve signage (100% grant eligible) and either a walking path or bridge. Block add in the Pocono record and a rack card to hand out at our clean ups

Pat Calpin stated that we may want to reconfigure the lower area of Oak Grove in the near future.

Mike Dwyer requested that a rack card be made for distribution at all municipality upcoming clean-ups.

### **New Business**

**None**

Dick Vollmer made a motion to change meeting from October 10<sup>th</sup> to October 17<sup>th</sup> and Mike Dwyer stated that we can post the changing of the meeting and put a public block article in the Pocono Record regarding OGMMCPB. Brian Barrett seconded the motion. Motion passed 6-0.

**Next Meeting**

October 17, 2016 at 10am

**Adjournment**

Mike Dwyer made a motion to adjourn the meeting at 10:53 am. Brian Barrett seconded the motion. Motion passed 6-0.

Respectfully submitted,

Karen Stapleton