

Oak Grove Multi-Municipal Compost
Processing Board Minutes
April 15, 2025



The regular meeting of the Oak Grove Multi-Municipal Compost Processing Board was held on Tuesday, April 15, 2025 at 11am at the Schoonover Municipal Building.

Members present: Mike Dwyer, Aaron Springs, Annette Atkinson, Cory Lyon, Chris Clause, Danny Medrano, Julia Heilakka. Oak Grove Liaison Rachel Heller

Pledge of Allegiance

Approval of Minutes

Aaron Springs made a motion to approve the January 2025 minutes. Mike Dwyer seconded the motion. Motion passed.

Facilities Report

Cory Lyon: grapple bucket is supposed to be in May 1st and the new wheel loader was delivered. The fan on the back was loose, but John Deere fixed that. We have been grinding a lot of material and compost is moving fast. Aaron Springs asked for quarterly report of materials coming in and going out

Treasurer's Report

- Bills for the quarter totaled \$5,788.87
 - Insurance, electric and MST reimbursement
- Mike Dwyer made a motion to approve the bills, seconded by Aaron Springs. Motion passed.
- Bonnie Christman presented the Profit and Loss report (see attached), also input budget into quickbooks

Solicitor's Report

None

Engineer's Report

None

Old Business

- Cashless System
 - It was brought up by Mike Dwyer to get rid of the resident fee of \$10 per bucket and instead do a \$20 yearly permit for residents that they could purchase at their township building. It was decided in order to keep track of who has a permit and to eliminate the sharing of permits, the resident would be required to put their license plate number on the permit. This would be a non transferable permit. A motion was made by Aaron Springs and seconded by Chris Clause. Motion passed.
 - In January 2026 it was decided to increase the commercial permit by \$50. The total January-December permit will now be \$250.
 - Commercial bucket fee will increase May 15, 2025 to \$20 and triaxles will increase to \$80.
 - Signage will also need to be ordered stating “no cash sales” and the commercial accounts will need to be notified of the increase.
- Audit Update
 - Bonnie Christman- no update
- Saturday Schedule
 - Holiday Saturday’s the gate will be open, but will not be staffed
 - Approval of schedule motion made by Aaron Springs and seconded by Chris Clause. Motion passed.
- Third Party Contractor
 - Aaron Springs- still looking into a company to run the facility and the board would be advisory at that point.
 - Cory Lyon- we will need to contact DEP and PennDOT regarding that to see if that something that we are able to do with us then technically subleasing the facility.
 - It was brought up to look into a 1099 employee for Saturday’s only April 1- October 1.

New Business

Rachel Heller- I will reach out to Allison Trotter at Delaware Water Gap and Mike Stettler at Monroe County Waste Authority to see if they would be available to attend the July quarterly meeting. It was decided that we will move that back a week to July 14th to accommodate schedules.

Julia Heilakka- I will reach out to Delaware Water Gap about the \$500 fee and they can make it known to their residents that they can also access the facility.

Public Comment

None

Next Meeting

July 14, 2025

Adjournment

Aaron Springs made a motion to adjourn the meeting at 11:45am. Mike Dwyer seconded the motion. Motion passed.

Respectfully submitted,
Rachel Heller