

Oak Grove Multi-Municipal Compost
Processing Board Minutes
August 12, 2025



The special meeting of the Oak Grove Multi-Municipal Compost Processing Board was held on Tuesday, August 12, 2025, at 11:00 a.m. at the Schoonover Municipal Building.

Members present: Mike Dwyer, Aaron Springs, Annette Atkinson, Cory Lyon, Danny Medrano, Robert Lovenheim, Julia Heilakka.

Additionally present: Chris Clause, Robert Rohner, Bonnie Christman, Jamie Levy, Steve Pendola, Ryan Felmly, John Tronicke, Eli DePue, Chad Swisher, Bobby Goetz.

Public present: Carol Yatovich

Oak Grove Liaison Rachel Heller & Emilie Protsko.

Pledge of Allegiance

Approval of Minutes

Mike Dwyer made a motion to approve the June 2025 minutes, as written. Robert Lovenheim seconded the motion. Motion passed.

Facilities Report

Cory Lyon: The facility is still extremely busy. Chis Clause suggested reaching out to a pallet company to inquire about getting rid of excess mulch. There has been a lot of material going out for amended soils. Cory also stated that due to volume, stockpile and DEP involvement at the facility now, we will be limiting intake during the summer months to public and commercial only. No hauling in by the municipalities during this time.

Treasurer's Report

See Attached.

Solicitor's Report

None

Engineer's Report

None

Old Business

- Cashless System
 - Annette Atkinson did research on various cashless systems and found that based off of the set fee or percentage fee, municipay would be our best solution. We are able to do a set fee amount instead of a percentage. We would have the ability to accept payment via handheld device at the municipalities or on site. Mike Dwyer asked what the set up fee would be? Annette didn't know off hand, but Julia Heilakka stated that several years ago when she set one up the fees were between \$500-\$4,000 depending on what you were looking for. Julia also suggested keeping the handheld in the loader with the employee on site as that would make it the easiest for not only the employee but also for wait time for residents especially during the busy season.
 - Mike Dwyer suggested purchasing 300 voucher (100 per municipality) and residents can purchase from their respective, then monthly each township would send a check based off of what was purchased. Bonnie could then reconcile that list compared to what was turned in from the loader operators.
 - Julia Heilakka what the huge push was for cashless and there were no accusations from the public for cash mishandling that was an internal discussion. To which nothing was brought to the board with any definitive findings.
 - A motion was made by Julia Heilakka to table to cashless discussion and seconded by Annette Atkinson. Motion passed.
- Audit Update
 - Bonnie Christman- no update.
 - Aaron Springs stated that he was in contact with Scott Miller and that things were missing from the checklist. Bonnie, Jay has everything that he asked for. If anything was missing I can't produce something that doesn't exist.
- Third Party Contractor
 - No real change on opinions/concerns from the June meeting regarding this
 - Aaron Springs- would still like to look into third parties to run Oak Grove.
 - Cory Lyon- concern about grants; DEP owns the equipment.
 - Bonnie Christman- PennDOT owns the land; need to make sure that the external contractor would be okay with the security systems and payment systems that would be in place.
 - Action Item: have Mike Stettler look into third party aspect via Monroe County Waste Authority.
 - Aaron Springs made a motion to get an RFP from Monroe County Waste Authority, motion seconded by Robert Lovenheim. Motion passed. Mike Dwyer not in favor.
- Camera System
 - Annette Atkinson stated that she had looked into upgrading the camera system and approximate cost would be \$12,000 for initial installation, plus a yearly fee. Cory Lyon asked if the current system could be upgraded to help keep the cost down. Julia Heilakka stated that it's a lot of money when you're talking about upgrading the system for a facility that brings in roughly \$10,500 a year and the

cameras are to help keep track of who is coming and going. Those are just basic cameras that were quoted. If you want license plate recognition like what was also discussed those prices will be a lot higher. Julia suggested making residents free for loading and then try and go after the commercial haulers more.

- Julia Heilakka made a motion to table the camera system, seconded by Annette Atkinson. Motion passed.

New Business

- Email Invoices
 - A motion was made by Julia Heilakka and seconded by Aaron Springs to approve the emailing of invoices to commercial accounts. Motion passed.
- Article 2, section B1: Board Members
 - The motion of *“Mike Dwyer called for an amendment to the bylaws to add “and/or employed by”. Aaron Springs made a motion to approve this amendment. Seconded by Robert Lovenheim. Motion passed.”* From the June 2025 meeting is rescinded.
 - A motion was made by Robert Lovenheim and seconded by Aaron Springs for the verbiage as follows *“Of the two board representatives from each township, at least one must be a current elected official, and the other must be a current employee of the township and a resident of same. Alternates may be appointed by each township as long as they fulfill the above criteria. “*
- Oak Grove Fire
 - See the attached report and mitigation plan.
 - DEP was on site again on August 8th with Aaron Springs and Danny Medrano (rest of the board not notified) to measure the stock piles.
 - Cory Lyon stated that we are also looking into putting the well in the building at the bottom. Wires are already ran to the building.

Public Comment

Carol Yatovich, I was not home at the time of the fire, but do live above it so when I heard I was concerned. Based off what was discussed it sounds like improvements have been made so the likelihood of this happening again is hopefully limited.

Next Meeting

October 14, 2025 at 11am

Adjournment

Aaron Springs made a motion to adjourn the meeting. Julia Heilakka seconded the motion. Motion passed. Meeting adjourned at 12:30 P.M.

Respectfully submitted,
Rachel Heller