

Oak Grove Multi-Municipal Compost
Processing Board Minutes
January 9, 2023



The regular meeting of the Oak Grove Multi-Municipal Compost Processing Board was held on Monday, January 9, 2023 at 11am at the Schoonover Municipal Building.

Members present: Mike Dwyer, Annette Atkinson, Cory Lyon, Robert Lovenheim, Tim Rohner, and Aaron Springs. Also present; Middle Smithfield Township Secretary Michele Clewell.

Pledge of Allegiance

Reorganization

Chairman; Mike Dwyer upon a motion of Tim Rohner, seconded by Aaron Springs. Motion passed 6-0.

Vice-Chairman; Tim Rohner, upon a motion of Robert Lovenheim, seconded by Mike Dwyer. Motion passed 6-0.

Secretary/Treasurer; Robert Lovenheim upon a motion of Mike Dwyer, seconded by Tim Rohner. Motion passed 6-0.

Approval of Minutes

Robert Lovenheim made a motion to approve the October 17, 2022 minutes. Tim Rohner seconded the motion. Motion passed 6-0.

Facilities Report

Cory Lyon stated that new hammers for the grinder have been ordered at a cost of \$1,800.00. Compost is being processed now and from there, the double grind for the spring will begin.

Mr. Lyon also stated that the barriers have been picked up but the fencing will require repairs.

Treasurers Report

Mike Dwyer provided the P & L (Profit & Loss) from 2022 and stated that another payment for the grinder is coming soon. The account is in good shape as the facility received a grant in the amount of \$250k last year and it will be used for the grinder payment.

There will be no increase in permit costs for commercial contractor in 2023.

Annette Atkinson asked how many permits were issued in 2022; Cory Lyon said there were 22. Mr. Lyon stated that Rachel Heller, MST Public Works Department Administrator would like to change the renewal date to January each year. Currently, commercial permits are \$200.

Annette Atkinson asked if there is a list of contractors who are mailed each year.

Payables

None

Solicitor

None

Engineers Report

None

Old Business

Auditor; Mike Dwyer stated that Riley & Co (CPA) will provide a cost to conduct the 2019, 2022, 2021 and 2022 audits.

2023 Budget; Mike Dwyer stated that the is the same as the 2022 budget.

New Business

Annette Atkinson stated that MST is speaking with Stroud Media for township related cameras and questioned if there are cameras at the facility. Mr. Lyon stated that camera was purchased a few years ago with a DEP grant that is monitored with a computer screen for the material bins. Ms. Atkinson asked about adding cameras where the cash location is at the trailer. Mr. Dwyer explained that in theory, when employees are working in the loader the do not get out and walk back to the trailer. The lock box for the cash is in the loader along with the receipt book with the employee.

Rachel Heller does bill contractor if they don't have a permit.

Robert Lovenheim asked why credit cards are not accepted as it would do away with the cash because credit card payments can be set up on smart phones. Aaron Springs stated that we could set up a smart phone for that and it stay in the building. Cory Lyon said they could call the office as well and pay with credit card. Mike Dwyer stated that the same employee is not at the facility, it is multiple employees that work there on a day to day basis.

Lease Agreement with PennDOT; Mike Dwyer stated that he will ask Rachel Heller to look at the lease as it needs to be renegotiated by 2024.

Grants; Cory Lyon stated that this he would like to apply for a loader for the Oak Gove site. Other suggestions to include in the grant were: replacing the blocks, newsletter/public education, credit card system, bunker walls and directional signage and leaf bags. Annette

Atkinson suggested landscaping and Mr. Lyon stated that he will ask if that is allowed under the grant.

Mr. Dwyer stated that the would like to build a profit in for Oak Grove as a garage should be considered as there is expensive equipment left out. Cory Lyon stated a garage could be built using bunker walls and apply for a grant, and it would be movable.

Carbon Credits; Robert Lovenheim stated that he has looked into selling carbon credit and PA DEP has no issues with that but the EPA already has a program. He stated that the deadline to apply is Feb, and we will need to get other composting facilities to join us that are within Monroe County. The credits are also for bio waste and he would like to get a process but a plant would need to be placed far enough away from where citizens live.

Mr. Lovenheim stated that he would like to pursue this under the Oak Grove name; everyone in attendance agreed. Mike Dwyer stated that Rachel Heller can provide him with the contact information for all the processing facilities in the county.

Site cleanup; Tim Rohner discussed setting a date for the site cleanup work day. Tuesday, April 4, 2023 at 7a.m. was confirmed.

Leaf Collection; Mike Dwyer stated that he spoke with Ms. Heller and beginning in 2023 she will add it to the MST Facebook page, color coded references (red, yellow green,) to the street routes as to when they will be picked up.

Public Comment

None

Next Meeting

April 10, 2023 at 11 a.m.

Adjournment

Robert Lovenheim made a motion to adjourn the meeting at 11:44 a.m. Tim Rohner seconded the motion. Motion passed 6-0

Respectfully submitted,

Michele L. Clewell
MST Secretary